PLAYBOOK CHECKLIST

Name of Process:  
Contact Person:  

Which of the following are included in this section?

- Flowcharts/Deployment Charts
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  - 
  - 
  - 
- Forms
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  - 
  - 
- Data Collection Sheets: Include measures that will be monitored to ensure standardized process specifications are being followed.
  - 
  - 
  - 
  - 
- Pictures
  - 
  - 
  - 

WHO will observe, review and update?

(Express your answer here)  
(Name)  
(Date(s) of review)

DATE of last review:  
(Date)

DATE to report findings of review to lead improvement team:  

Playbook Template_Godfrey_April_2009